

Process Roadmap for Recycling Roundtable Dialogues – Phase 2 (May-November)

This document serves as a process roadmap for a continued series of virtual and in-person roundtable meetings that will culminate in the *Framework to Address Challenges Facing the U.S. Recycling System*. The roadmap describes the key process milestones and the general purpose of each engagement.

May 22, 2019: Update and Path Forward Discussion

EPA will update participants on the feedback received following the in-person meetings in April and its plan to work with the group to develop the *Framework to Address Challenges Facing the U.S. Recycling System*. EPA and the group will also discuss the anticipated schedule leading up to the November America Recycles Day 2019 Summit, including any plans by workgroup participants to host event(s) that week. It also will be an opportunity to provide EPA with early input on how to structure the ARD Summit.

Materials include:

- Process Roadmap

June – July 2019: Topic-specific Roundtable Dialogues (approximately 2-3 dialogues per action area)

Participants will reconvene based on the earlier work group action areas (Education/Outreach, Infrastructure, Measures, and Secondary Markets). The work groups will conduct a series of conference calls to do the following:

- Identify leads to work with EPA to help guide the process along with the facilitator
- Continue developing the framework for each action area, which will include:
 - Refining and making progress on immediate/priority action(s)
 - Developing action plans for the immediate/priority action(s)
 - Discussing and refining the near- and long-term actions as well as related commitments or activities by individual organizations to be included in the framework

Materials will include:

- Draft framework reflecting immediate, near- and long-term actions
- A pre-populated draft action plan for each immediate/priority action based on work to-date

Proposed meeting dates and preliminary topics are as follows:

- **Measures** - June 6 (Facilitator: Pat)
 - Discuss further work on the consolidated measures and metrics document as well as the update to EPA's report "Measuring Recycling: A Guide for State and Local Governments"
- **Ed/Outreach** - June 7 (Facilitator: Pat)
 - Discuss and refine thinking on messaging product
 - Discuss schedule for development and rollout of messaging product
- **Markets**- June 20 (Facilitator: Doug)
 - Explore idea of using SERDC training as potential immediate action
- **Infrastructure**- June 21 (Facilitator: Doug)
 - Discuss further work on the clearinghouse concept
- **Full group check-in**- June 28 (Facilitator: TBD)
- **Measures** - July 11 (Facilitator: Pat)
 - Report out on refinement of immediate action
 - Review initial draft action plan content

- Discuss upcoming meeting schedule
- **Ed/Outreach** - July 12 (Facilitator: Pat)
 - Report out on refinement of immediate action
 - Review initial draft action plan content
 - Discuss upcoming meeting schedule
- **Markets**-July 18 (Facilitator: Doug)
 - Report out on refinement of immediate action
 - Review initial draft action plan content
 - Discuss upcoming meeting schedule
- **Infrastructure**-July 19 (Facilitator: Doug)
 - Finalize thinking on immediate action and decide on next steps to finalize before November
 - Review initial draft action plan content
 - Discuss upcoming meeting schedule
- **Full Group Check-in** - July 26 (Facilitator: TBD)

August – September: In-person Meetings (up to 2)

Having advanced the work as much as possible through the workgroup process, each group will determine whether and when to meet between August and late September. The primary focus of any in-person meetings will be to do the detailed work needed to finalize the immediate and advance the near-term products. It also will be an opportunity to discuss the latest on the ARD Summit and planned week of events. Potential August in-person meetings could coincide with other events such as the U.S. Chamber Foundation’s Sustainability and Circular Economy Summit August 15-16 or Resource Recycling Meeting in New Orleans August 26-28. Workgroups will continue to schedule webinars in August and September as needed.

October: Finalize Work Products and Prepare for November ARD Event

The group will virtually meet to discuss work done to-date and what is needed to finalize products in advance of the November meeting. The group also will discuss who will attend and how the ARD summit will be structured, including the roles of workgroup members.

November: ARD 2019 Summit

The ARD Summit will take place on Friday, November 15, where we will present the results of the working groups, unveil action plans and other key products as applicable, and make announcements for future work.